

Official Notice

This is the official call of the **108th ANNUAL CONVENTION OF THE TEXAS STATE COUNCIL KNIGHTS OF COLUMBUS** to be held April 27-29, 2012 in Houston, Texas. Lodging will be at the Hilton – Americas Houston Hotel, located at 1600 Lamar.

All forms for Texas State Council and Houston State Convention Committee activities are included in this State Convention Forms booklet. Feel free to make as many copies of these forms as necessary. **Please mail these forms according to the instructions on each form.** Note that some forms are submitted to the Texas State Council and some to the Houston Knights of Columbus Convention Committee. Every form in this booklet plus additional information is available online on the Texas State Council website www.tkofc.org

Delegates Certification Form:

Financial Secretaries need to file the Delegates Certification Form with the State Office by Friday, April 6, 2012. Please refer to the back side of the certification form for delegate and alternate requirements and responsibilities. Please print clearly or type all requested information for your elected delegates and alternates. The Grand Knight and Financial Secretary must sign the form. **A properly completed and signed Delegates Certification Form will be required before delegates can be seated.**

Banquet Reservation Form

Deadline for ordering tickets for the Clergy Luncheon and State Banquet is Friday, April 6, 2012. The registration fee is to help cover State Convention Expenses. In appreciation, you will receive a special convention commemorative gift from the State Deputy for each registration fee.

Hotel Reservations

Follow the instructions on the Hotel Reservation Information page of this booklet when making your room reservations. Reservations must be made by Thursday, April 12th to insure the discounted group rates. Rooms and room preferences are available on a first-come first-serve basis. Room reservations may be made online through the Texas State Council website www.tkofc.org. **Click on the link to the 2012 State Convention.**

Hotel Parking

The hotel offers self parking, with in and out privileges for \$13.00 per day for all registered guests staying at the hotel during the dates of the convention. Valet parking is also available.

Hospitality Suites

All requests for hospitality suites must be submitted to Executive Secretary Michael McLaughlin. Hospitality suites will be assigned on a first-come first-serve basis.

Friday, April 27, 2012

The Dream Golf Tournament kicks off the Convention with an 8:00am shotgun start. Transportation will be provided.

Convention Registration opens at 10:00 a.m. in the pre-function area located on level 4. Registration will continue until 6:00 p.m.

The Clergy Seminar begins at 10:00 a.m. in Grand Ballroom AB and the Clergy Luncheon is scheduled for 12 noon in Grand Ballroom C. **Invite and encourage your Council Chaplain to attend the seminar. Order their clergy luncheon tickets and accompany them to the clergy luncheon.**

The meeting of Diocesan Deputies and District Deputies starts at 1:30 p.m. in Grand Ballroom DE located on level 4.

The Awards Presentation Ceremony begins at 2:30 p.m. in Grand Ballroom G-L. Exemplary councils and districts in membership, charities and service programs will be recognized. Make plans to attend. Your council may receive an award, your district may receive an award and you may receive an award.

Sacred Heart Co-Cathedral

The Opening Convention Mass begins at 6:30 p.m. at the Sacred Heart Co-Cathedral located at 1111 St. Joseph's Parkway. Shuttle buses will be available from 4:30 pm until 9:30 pm Friday evening. Free parking is also available for those wanting to drive. More information on this event is found on the information page in this booklet and online.

Friday Night Sock Hop

Friday fun continues with the Fabulous 50's sock hop from 8:00 – 11:00 p.m.! Wear casual 50's attire and have your picture taken with an Elvis Impersonator. A live D.J. will spin your favorite oldies. Twist the night away. Enter the 50's dance and costume contests.

Adoration of the Blessed Sacrament

Adoration of the Blessed Sacrament will be on level 3, in room 335A from 10:00 pm Friday, April 27th until 6:00 a.m. Sunday morning, April 29th.

Saturday, April 28, 2012

The State Deputy's report will be at 8:00 a.m. in the Grand Ballroom G-L.

Convention Registration will open from 8:30 a.m. until 9:30 a.m. The Convention Business Session will begin at 9:30 a.m. in the Grand Ballroom G-L on level 4, recess at 11:30 a.m. for lunch and reconvene at 1:00 p.m.

The Ladies Luncheon Program will begin at 11:00 a.m. in the Grand Ballroom A and B.

Caucus Meetings begin at 3:00 p.m. or earlier depending on the duration of the Convention Business

Session. The purpose of the Caucus Meeting is to nominate the Supreme Convention Delegates. Roll call of delegates will be taken.

The Convention Banquet will be at 7:00 p.m. in the Grand Ballroom on level 4. The doors will open at 6:45 p.m.

Sunday, April 30, 2012

The Memorial Mass and Sunday liturgy is scheduled for 7:30 a.m. in the Grand Ballroom on level 4. The Sunday Business Session will open at 9:30 a.m.

The Ladies Breakfast is scheduled for 9:30 a.m. in the Ballroom of the Americas A-C on level 2.

Note to the Financial Secretary

Inform your delegates and alternates that they will be required to present a current third degree membership card before registering as delegates.

Your council must be in good standing with both Supreme Council and Texas State Council. Your supreme and state per capita must be paid in full. Delegates from councils not in good standing with Supreme Council or Texas State Council cannot be seated as voting delegates.