



**INSTRUCTIONS FOR COMPLETING REPORT FORM
For Twelve Month Period Ending December 31, 20__**

**Due By:
JANUARY 31**

***IMPORTANT**

- * *Please report, whether your council is involved with the Special Olympics or not.*
- * *Please type or print legibly.*
- * *Please record information to reflect members and their families' participation.*
- * **INCLUDE SQUIRES AND 4TH DEGREE ASSEMBLY TOTALS IN THIS REPORT.**
- * *Include financial contributions and hours of community service from all Special Olympics programs (i.e. Family Leadership and support", "Invest in a Life", etc.)*
- * **UNITS IN THE PHILIPPINES SHOULD REPORT ALL FINANCIAL DATA IN PESOS.**
- * **MAKE A PHOTOCOPY OF SURVEY REPORT FOR YOUR COUNCIL FILE.**

SECTION I. VOLUNTEER HOURS PROVIDED BY K of C MEMBERS AND THEIR FAMILIES TO SPECIAL OLYMPICS THROUGHOUT THE CALENDER YEAR:

Volunteer service with all levels of Special Olympics by Council members and their families — games, events, programs, special initiatives, etc.

SECTION II. NUMBER OF K of C VOLUNTEERS AT SPECIAL OLYMPICS GAMES AND EVENTS:

Event-Specific K of C Volunteers — announcer, athlete escort, awards presenter, competition volunteer, family services, food services, lane escort, lane judge, scorekeeper, timer, transportation, venue services, etc.
Year-Round K of C Volunteers — program management, administration, clerical, planning, games management, sports training, Special Olympics Board Member, coaching, etc.

SECTION III. NUMBER OF EVENTS IN WHICH K of C MEMBERS AND FAMILIES VOLUNTEER:

All events involving Special Olympics — state, national, international games, community programs, etc.
 Special Olympics Initiatives:
 - Athlete Leadership Programs
 - Family Leadership and Support
 - Schools and Youth
 - Healthy Athletes
 - Law Enforcement Torch Run

SECTION IV. TOTAL FUNDS CONTRIBUTED TO SPECIAL OLYMPICS:

Local, state, and national contributions, "Healthy Athletes", donations to Special Olympics initiatives, etc.
 Donations to Special Olympics Support Programs:
 - Online Donation
 - Mail / Telephone Donation
 - Planned Giving
 - Matching Gifts
 - Wedding / Special Occasion Favors
 - Monthly Giving
 - Frequent Flyer Miles

SECTION V. NEW EVENTS ADDED THIS YEAR.

Please provide the names of any new sporting events that your Council has contributed to or added to Special Olympics on any level this year.

SECTION VI. SPECIAL OLYMPICS AFFILIATIONS.

Please provide the names of any Special Olympics groups, organizations or teams your council is affiliated with or actively supports. Please indicate if this is a local, regional, or state organization or group.



For Twelve Month Period Ending December 31, 20_1

Council Number _____ **Location** _____
city/town state/province

Council involved in Special Olympics

Council **not** involved in Special Olympics

I. Volunteer Hours provided by K of C members and their families to Special Olympics throughout the calendar year.

1. State Games/Events	
2. Regional Games/Events	
3. Local Games/Events	
TOTAL VOLUNTEER HOURS	

III. Number of Events in which K of C members and families volunteer.

1. State Games/Events	
2. Regional Games/Events	
3. Local Games/Events	
TOTAL EVENTS	

II. Number of K of C Volunteers at Special Olympics Games and Events.

EVENT-SPECIFIC VOLUNTEERS

1. State Games/Events	
2. Regional Games/Events	
3. Local Games/Events	
Total Event-Specific	

IV. Total Funds Contributed to Special Olympics.

Dollars Only

1. State Games/Events	
2. Regional Games/Events	
3. Local Games/Events	
TOTAL CONTRIBUTIONS	

YEAR-ROUND K of C VOLUNTEERS

1. State Games/Events	
2. Regional Games/Events	
3. Local Games/Events	
Total Year-Round	
TOTAL K of C VOLUNTEERS (Event-Specific and Year-round)	

V. New Events Added This Year.

VI. Special Olympics Affiliations

Date: _____

(Signed) _____

Mail Original To: Supreme Council Department of Fraternal Services.

(Signed) _____
(Grand Knight)

Mail Copies To: State Deputy, District Deputy, Council File.

(Signed) _____
(Financial Secretary)