

Texas State Council Knights of Columbus  
120th Annual State Convention  
Hilton Americas-Houston Hotel  
Houston, Texas  
April 26-28, 2024

Please submit by April 2, 2024

## Delegates Certification Form (Must be typed or printed)

District Number \_\_\_\_\_ City \_\_\_\_\_ Council Number \_\_\_\_\_

Worthy State Secretary:

The following delegates and their alternates are in good standing with paid membership cards through June 30, 2024 and will represent us at the State Convention to be held at the Hilton Americas Hotel in Houston, April 26-28, 2024.

First Delegate: \_\_\_\_\_ Membership # \_\_\_\_\_

The Grand Knight of your council must be listed as the First Delegate even if he is not attending.

\_\_\_\_\_  
(Address, City and Zip Code) Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

First Alternate: \_\_\_\_\_ Membership # \_\_\_\_\_

\_\_\_\_\_  
(Address, City and Zip Code) Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Second Delegate: \_\_\_\_\_ Membership # \_\_\_\_\_

\_\_\_\_\_  
(Address, City and Zip Code) Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Second Alternate: \_\_\_\_\_ Membership # \_\_\_\_\_

\_\_\_\_\_  
(Address, City and Zip Code) Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

I HEREBY CERTIFY that the above delegates and alternates were elected to represent our council at the State Convention to be held at the Hilton Americas Hotel in Houston, April 26-28, 2024.

Grand Knight \_\_\_\_\_

Financial Secretary \_\_\_\_\_ Membership # \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Make a copy for your files. Submit this signed form (electronic signatures accepted) by Tuesday, April 2, 2024 to:

[kathleenm@tkofc.org](mailto:kathleenm@tkofc.org)

Texas State Council Knights of Columbus  
6633 Hwy. 290 East, Ste. 204  
Austin, Texas 78723-1157

According to the By-laws of the Texas State Council as set forth in Article II, Section 4 and Article V, Section 8, members defined in these two sections shall receive, in lieu of all expenses, mileage one way at the rate of fifteen (15) cents per mile from the location of the individual's council residence to the place of meeting and reimbursement of their Saturday State Banquet ticket provided banquet ticket was pre-ordered.

**Important Note:** Delegates must meet the requirements of Section 12 (a) and (e) of the Laws Governing our Order, and as further ratified by Article II, Section 4 and Article V, Section 8 of the By-laws of the Texas State Council.

Only the current Grand Knight's name should appear on the line provided for the First Delegate. **The Grand Knight is always the First Delegate.**

Only two delegates and/or alternates will be seated as voting delegates for each council.

**IMPORTANT:** Please complete the Delegates Certification Form in full. It is very important to include the membership number, name, full address and phone number for each elected delegate and alternate.

Instruct all State Convention delegates, alternates and other attendees that a current membership card in the third degree is required for admittance to the business sessions of the State Convention.

**Reminder to Voting Delegates:**

Article VI, Section 8: Order of Business

Note that the election of Supreme Convention Delegates and Alternates is listed in the Order of Business. The nomination process begins with the Caucus Breakout Sessions scheduled for 4:00 p.m. on Saturday. Delegates are required to attend their caucus meetings. Roll call will be taken.

Article VI, Section 11: Leaving Meeting

“Members of the State Council shall not leave the business meetings portion of the convention without permission of the presiding officer. Violators of this section shall be subject to the forfeiture of all mileage and per diem. The State Deputy or the presiding officer may require a roll call at any time to determine that all delegates are present.”